**St Peter’s Eastern Hill, Melbourne**

**Parish Council Meeting**

**7:30 pm 22 July 2020**

**Zoom**

**Minutes**

1. Convening of Meeting: opened at 7.35pm.

*We acknowledge the people of the Wurundjeri people of the Kulin Nations on whose unceded lands we meet. We respectfully acknowledge their ancestors and elders, past and present.*

1. Opening prayer and reflection. Stephen Duckett read a prayer and reflection on Mary Magdalene.
2. Attendance. Fr Hugh Kempster (chair), Helen Drummond, Stephen Duckett, Rachel Ellyard, Daniel Ferguson, Peter Griffin, Stuart Hibberd, Daniel Mitterdorfer, Terry Porter, William Southey, Rwth Stuckey, Sue Wuttke. Apologies: Peter Wild
3. Minutes of previous meetings
	1. 24 June 2020 meeting. All agreed a true and accurate record. Carried.
4. Correspondence: no correspondence to note.
5. Vicar’s Report:

Fr Hugh talked through the Archbishop’s Ad clerum and advice to parishes. He spoke briefly through Alae Taule’alo’s followup report on online content, noting the importance of a future children’s ministry. Fr Hugh sought approval for two items of expenditure surrounding renovations to the vicarage; work to sash windows and skirting boards ($insert total here) Moved: Rachel Ellyard, Seconded: Sue Wuttke. Carried.

1. Wardens’ Report

 Minutes tabled of the Wardens’ meeting. Proposal for folding glass doors to be installed underneath the gallery in the church hall, in order to create another separate space for use by various parish groups (Lazarus Centre, social enterprise, etc.).

Motion: Parish Council endorses the proposal in principle, and that Heritage Victoria (HV) be approached to give approval, and that, subject to HV approval, a second quote be obtained. If HV approves, St Peter’s Charitable Foundation be approached to see if they will support/fund. Moved: Stuart Hibberd, Seconded: Helen Drummond. Carried.

Motion: Parish Council approve the cleaning of guttering in principle, delegating to Wardens to negotiate on price. Moved: Sue Wuttke, Seconded: Peter Griffin. Carried.

 FARM:

 Parish Culture:

1. Treasurer’s Report: Peter Griffin gave a brief report. The parish’s overall financial position is stable, with Job Keeper subsidy received and offertory tracking above budget. It is important that we continue to promote offertory giving.
2. OH&S Issues: no correspondence to note.
3. None
4. Other Reports:
5. Any Other Business: Sue Wuttke acknowledged the ministry offered by musicians of the parish in this time of restriction, from cantoring, accompanying services, and the running of the virtual chant choir. Daniel Ferguson also expressed a similar appreciation.

Helen Drummond advised that she’d enjoyed a very pleasant dinner with Rev. Colleen Clayton in the brief time of loosened restrictions and sent her best wishes to the parish. Helen also demonstrated a method to stop glasses fogging up whilst wearing masks.

Terry remarked on a person that has turned up to nearly every weekday mass online and suggested that Fr Hugh might make pastoral contact with them to thank them for their witness.

Meeting closed with the Grace at 8.25pm.

Next meeting: Wednesday 26 August at 7.30 pm.